

SEWER COMMITTEE REGULAR MEETING MINUTES

January 2, 2013

ATTENDANCE:

Members Present:

Commissioner Padlo, Chairman
Councilman Cockayne
Commissioner Stawski

Staff Present:

Walter Veselka, P.E., Dir. PW
Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. January 2, 2013, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 408 Stafford Avenue, Attorneys Mastrianni & Seguljic, request for a sewer user adjustment

MOTION: was made by Councilman Cockayne to:

Waive the penalties fees levied on the estate's account provided the outstanding balance of the sewer user and lien fees in the amount of \$1,824.17 are paid in full within 30 day of notification of this action.

VOTE: The motion carried 3-0.

4B.2 15 Delmar Drive, Grace Krupa, request for a sewer user adjustment

MOTION: was made by Councilman Cockayne to:

Waive the sewer usage fee including the penalty charge for the November 1st billing. The bases for billing for the February 1st billing will be set at the 1,200 CF minimum consumption. Billing thereafter will be in accordance with standard sewer usage billing policies.

VOTE: The motion carried 3-0.

4B.3 9, 11, 13 Third Street, Myrna P. Mendoza, request for a sewer user adjustment

MOTION: was made by Councilman Cockayne to:

Deny request for an adjustment based on existing billing policy.

VOTE: The motion carried 3-0.

4B.4 40 Glenview Drive, Vernon Stockman, request for a sewer user adjustment

MOTION: was made by Commissioner Stawski to:

Deny request for an adjustment based on existing billing policy. The winter quarter reading was 2,495 cf, with the quarters before and after recorded at 2,195 cf and 2,175 cf. The winter quarter reading is essentially representative of the amount of water discharged during three quarters of the year.

VOTE: The motion carried 3-0.

4B.5 485 Farmington Avenue, Renny Lora, request for an AGRU waiver

MOTION: was made by Councilman Cockayne to:

Approve a Diminimus Discharge waiver, as provided for in the State's General Permit section 5(b)(4), granted with the stipulation that the waiver may be revoked by the Sewer Authority at any time, at its sole discretion, if it deems the FPE to be a potential source of FOG. The FPE is required to notify the Sewer Authority prior to making any changes to its operation that may affect its potential to discharge FOG materials. The FPE will implement all Best Management Practices to minimize any residual discharge.

VOTE: The motion carried 3-0.

4B.6 Phosphorus Upgrade Design – Building construction

MOTION: was made by Commissioner Stawski to:

Approve the use of masonry block and brick construction for the process building proposed for the Phosphorus treatment upgrades and authorize the design consultant to proceed. The block and brick construction provides greater building durability than alternate construction materials and is consistent with the existing structures at the City's facility.

VOTE: The motion carried 3-0.

4B.7 Any other items brought forth from the committee or staff

4B.7a Sewer Usage Billing Structure

Discussion: Staff presented a proposal to adjust the billing structure as part of the FY 2014 fiscal year budgetary process. The existing structure includes a standard service fee per account and a set minimum billing consumption of 1,200 cf, established around 1990. The service fee and minimum consumption are intended to reflect the fixed or non-flow related costs of the City's wastewater operations. The proposed change would reduce the minimum consumption volume to 1,000 cf to promote conservation while implementing an increase in the service fee charged to all accounts to offset the loss of net revenue.

MOTION: was made by Commissioner Stawski to:

Grant conceptual approval to modify the rate structure, as part of the FY 2014 budgetary and sewer usage rate modification process, to reduce the minimum billing consumption and to offset the impact to net revenues with an increase in the service fee charged to all user accounts.

VOTE: The motion carried 3-0.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,



Brian W. Fowkes, P.E.
Asst. Dir. PW/WPC Manager

